

MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL

ON 29th June 2023

Present:

Nick Oakhill (NO) CHAIR
John Hoodless (JH)
Neal Ship (NS)
Heidi Dennison (HD)
Cathy Fleet (CF) CLERK

Members of the Public:

Norma Jones

06.23.01 Apologies

Apologies had been received from Alan Smith

06.23.02 Declarations of interest

NS declared and interest in the planning application for Timber Cottage.

06.23.03 To receive the minutes of the last parish council meetings

The minutes of the parish council, the APM and AMPC meetings held on 24th May 2023 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair.

06.23.04 Public participation

Members of the public were invited to participate. Norma commented that the newly installed bigger dog bin is unsatisfactory because the lid does not work properly and the bin is always full. The new bin should be replaced with the old bin and the new bin returned to the supplier asking for a better replacement. Another bin to be purchased to be sited at the bottom of Nancy Bowles Wood. **AS to action**

06.23.05 Clerks Report and Actions from previous meeting

No		Owner	Update
Feb23.03	AS to action 20mph limit	AS	ON GOING – AS to action May update – ongoing
Feb23.04	NO to action barrier for carpark	NO	Being done 31/3/23. NO visited Collins Engineering – cost would be £3K+. Could be ordered online for less. Richard Kyte may be able to fabricate it – NO to ask him . On-going
Feb 23.05	AS to order replacement signs	AS	In hand
April23.02	NS to add outdoor garden games to Asset Register	NS	Will be added next week as the

			games have not yet been paid for. Next agenda . Completed. Action closed
May23.01	JH to ask Electrician to inspect the Changing rooms at the same time as carrying out the village hall inspection	JH	Agenda item

06.23.06 Co-option of Councillor
No progress

06.23.07 Playground Update

In Alan's absence, the following information was shared on an interim basis. The outcome of a significant grant funding application is now due. If there is some success with this, this amount would be added to the funds raised so far, which would move us closer to reaching the target for Phase1 of the project. Meetings are due to be held in the coming weeks to broaden the scope of the team working on grant funding applications and to review the work needed to level and prepare the ground, so that work can go ahead immediately that the figure for Phase 1 is reached.

06.23.08 Village Upkeep update

HD has circulated the survey to gauge a sense of prioritization and has received some feedback. The survey will end this week.

Nigel Prickett to be asked to trim around the pond and around Church Lane ditch. **Action NO**

There is concern about state of some trees in Nancy Bowles Wood, and Tim Vincent has suggested that an inspection of the area is required. JH has spoken to Nicholsons who suggested a risk assessment and Bob Staig (Nicholsons) has inspected the area and will create a formal report for £500. It was agreed that JH will instruct Bob Staig to produce a report.

06.23.09 Football Club update

In the absence of Alan Smith no update was available.

06.23.10 Changing Room Electrics

AS had circulated the following:

We had a report from TS Electrical on the current state of the electrics, the report cost £48.00.

The upshot is that the electrical system in place is very old and does not meet current regulations. The recommendations are below:

The electrical consumer units should be replaced with 18th edition boards with built in surge protection and RCD protection.

The toilet cubicle lights are hanging from the ceiling, the front light by the sink is rusty and one of the lights in the shower does not work.

All of these should be replaced as soon to bring the changing rooms to current standards.

TS Electrical have given an estimate for this work as follows:

Two 18th edition consumer units with surge protection @£250 each

One LED Batten in the front section @£45

Parish Clerk : Cathy Fleet

Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS

Tel: 01869 347000

Mobile : 07989 398 838

*Four new bathroom rated fittings in the shower rooms and toilets @£30 each
Plus VAT @20%
So the cost overall with VAT is £798*

A smart meter will be fitted.
Another 2 quotes will be obtained. NO to get quotes.

06.23.11 Souldern United Charity – The PC agreed to confirm re-election of Norma and David. Following a lengthy discussion it was agreed that one of the PC nominees should be a member of the Parish Council, and that John Hoodless will be nominated instead of Chris Rothero. NO to draft a response to the email received from Susan Jones.

06.23.12 Planning – the below planning applications had been circulated and discussed

[23/01603/DISC](#) Timber Cottage, High Street – No objection
[23/01572/LB](#) Chisnel Lift Bridge, Wharf Lane – no objection
[23/01471/AGN](#) - Wharf Farm, Wharf Lane – Prior approval not required

06.23.13 Finance 1st HD 2nd NO

Paid by standing order

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary	126.29	0.0	
HMRC	(re above)	25.07	0.0	

Invoices approved for payment at this meeting

Payee	Detail	Total £s	VAT	Comments
Nigel Prickett	May grass cut	414.00	69.00	
CDC	Election Expenses	100.00		
TS Electrical	Changing Room inspection	48.00	8.00	
Nigel Prickett	June grass cut	414.00	69.00	

Receipts

	Detail	Total £s	VAT	Comments
Donations	Playground event	446.83		
Donations	Playground fundraising	105.15		
Donations	Playground fundraising	96.33		
Donations	Playground – R How	200.00		

HMRC	VAT Refund 22/23	951.59		
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Date of next meetings

27th July, 31st August, 28th September 29, 26th October, 23rd November , 28th December

Signed

Date

Chair, Souldern Parish Council

ACTION LIST SUMMARY

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Feb 23.05	AS to order replacement signs	AS	In hand
June23.01	Dog bins - The new bin should be replaced with the old bin and the new bin returned to the supplier asking for a better replacement. Another bin to be purchased to be sited at the bottom of Nancy Bowles Wood.	AS	
June23.02	Village upkeep - Nigel Prickett to be asked to trim around the pond and around Church Lane ditch.	NO	
June23.03	Trees in NBW - JH will instruct Bob Staig to produce a report.	JH	
June23.04	Changing Room electrics – NO to obtain 2 further quotes	NO	
June23.05	Souldern United Charity - NO to write to the charity confirming the appointments and request the option of a parish councillor being able to attend their meetings.	NO	